

# Mitel Professional Services Catalog for Unified Communications and Collaboration

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SWEDEN, DENMARK, FINLAND AND BALTICS

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## SERVICES OVERVIEW

This document is an overview of Mitel Professional Services for our Unified Communication solutions in the Swedish, Danish, Finnish and Baltic markets and ties customer and partner needs to a range of service delivery options.

The purpose of this document is to permit Mitel partner and sales teams to efficiently and accurately respond to each customer opportunity in a way that will satisfy customer needs and fit their budget. Responses can be composed of Mitel’s and partner’s service options in a Co-Delivery model.

Mitel Professional Services are designed to cover new UC solutions as well as more complex needs.

Mitel offers Professional Services for Unified Communications and Collaboration (UCC) technology, see Table 1. We offer a range of service options that are designed to complement our partners’ service delivery capabilities on a project-by-project basis.

Professional Services for UCC help Mitel’s Customers and partners solve their needs, from the standard implementations of Mitel products to their toughest technical challenges with their Mitel solutions, and clear the way for solution implementation, major upgrade or expansion, and/or integrations. Wherever you have a solution with scale, complexity, advanced features, third-party integrations, SIP trunk service provider, legacy infrastructure, or uncertain/poor performance, Mitel offers architectural and engineering consulting, solution high level and detailed design, advanced implementation, and options for advanced applications, integrations, interoperabilities and mock-up deployments.

The next sections in this document expand each Service Type and describe the Service Options and benefits for UCC solutions.

**Table 1: Customer/Partner Project Requirements by Stage**

PROJECT STAGE	SERVICE TYPE	SERVICE OPTION
Discover & Design	1. Technical Consulting and Design	System Healthcheck
		Solution Architecture
		Solution Design
	2. Migration	MiVoice Upgrade
		Cloud Migration
Develop & Deploy	3. Advanced Applications and Integrations	Custom Application Development
		Third-party Integration
		Service Provider Interoperability
	4. Standard and advanced Implementation	Standard Configuration
		Advanced Configuration
		Implementation Technical Leader

Professional Services for UCC in this document complement Mitel Professional Services for **Contact Centers** and **Cloud Service Provider Accelerate Services**.

Customer project requirements for any opportunity are grouped by Customer strategic need as shown in Table 2. These requirements can be translated into project stages and service areas as shown in Table 1. Here the sales team with the help of a Professional Services quote representative can select the Service Option(s) to satisfy Customer requirements.

**Table 2: Customer Solution Requirements**

CUSTOMER STRATEGIC NEED	CUSTOMER PROJECT REQUIREMENT (SAMPLE)
Modernize / Streamline Operations	<ul style="list-style-type: none"> <li>• Migrate from Legacy Technology</li> <li>• Migrate to Cloud</li> <li>• Consolidate Infrastructure by Centralizing &amp; Virtualization</li> </ul>
Scale	<ul style="list-style-type: none"> <li>• Add Locations and Users</li> <li>• Change System Redundancy</li> <li>• Add UC capabilities</li> </ul>
Integrate	<ul style="list-style-type: none"> <li>• Extend available features</li> <li>• Integrate third-party applications to enhance users' experience</li> <li>• Assess service provider interoperability to de-risk rollout</li> </ul>

In order to get started with Mitel Professional Services, please contact your sales representative.

## 1. TECHNICAL CONSULTING & DESIGN

Technical Consulting and Design services are scoped and delivered by Mitel experts.

These services are for auditing organization’s existing solution, aligning stakeholders on the target solution requirements, guiding the high-level architecture and key design choices, planning the solution rollout by phase and by location, and detailing designs for each phase. Additional services include providing architectural oversight of the implementation team(s) during solution rollout to ensure that technical issues are efficiently dealt with and that the solution is built as designed.

These services are particularly valuable to partners who need to leverage Mitel’s abilities when customers have more advanced needs for scale, advanced features, integrations, and where the customer lacks agreement on their target solution.

Partners can benefit from Mitel’s expert discovery to baseline the current solution and gaps, rapid and optimal application of Mitel technology to meet their customer’s specific business and IT environmental needs, and designs that can be implemented with low technical risk.

SERVICE OPTION	DESCRIPTION	HIGHLIGHTS
System Healthcheck	For customers who need to understand their current voice or UCC solution, Mitel will discover solution technical requirements, document system topology, configurations, software releases and patch levels, review system logs, highlight system deficiencies, and summarize recommended actions.	<ul style="list-style-type: none"> <li>• Build a solution technical baseline</li> <li>• Identify gaps</li> <li>• Get recommendations on improving or evolving your solution</li> </ul>
Solution Architecture	<p>When customers are ready to define their target solution, whether it is new or the evolution of an existing solution, Mitel:</p> <ul style="list-style-type: none"> <li>• Discovers customer technical and phasing requirements</li> <li>• Guides and aligns project stakeholders by explaining the benefits and limitations of key architectural choices</li> <li>• Documents system components by location and phase</li> <li>• Frames out key configuration parameters</li> <li>• Dimensions systems to meet performance</li> <li>• Assesses feasibility of third-party integration and interoperability</li> <li>• Defines design best practices</li> <li>• Assesses areas of risk and builds in mitigation strategies.</li> </ul> <p>Note: System Healthcheck services may be needed for existing solutions.</p>	<ul style="list-style-type: none"> <li>• Rapidly frame out a solution that will meet customer’s current and forecast needs</li> <li>• Optimize customer solution value while protecting existing investments</li> <li>• Mitigate technical risk</li> <li>• Avoid surprises</li> </ul>
Solution Design	When customers have chosen their solution architecture, whether it is standard or bespoke, Mitel create a detailed design and configuration for each system and each location for the initial phase(s) of the rollout, including all the relevant design best practices and building in ways to avoiding implementation risks. The design will be ready to implement by Mitel’s and/or partner’s delivery team.	<ul style="list-style-type: none"> <li>• Get a detailed blueprint for customer’s solution rollout</li> <li>• Apply advanced product features with confidence</li> <li>• Implement solution with low technical risk</li> </ul>

## 2. MIGRATION

These services are for migrating end customer from legacy Mitel premise-based telephony solutions to current Mitel technology with options to centralize, change the redundancy, and virtualize the solution. Services are also applicable for migration from a Mitel premise solution to a Mitel Cloud solution whether it is public, private or hybrid.

These services are particularly valuable to partners who need to leverage Mitel's technical skills on legacy technology or who must migrate a higher than usual volume of customers.

SERVICE OPTION	DESCRIPTION	HIGHLIGHTS
MiVoice Upgrade	<p>Engineering analysis to identify steps for a smooth migration from current Mitel solution to the target solution.</p> <p>Customer can take advantage of the upgrade to enhance his solution with optional services (centralize, virtualize, change redundancy).</p> <p>Lab testing may be included in the engineering work.</p> <p>Note: Implementation Services can be added if there is a need to assist during the onsite upgrade</p>	<ul style="list-style-type: none"> <li>• For customers with older Mitel voice solutions who want to get back on to a supported release, modernize their communications, or to prepare for migrating to Cloud.</li> <li>• For partners looking for smooth migrations where the challenge of re-engineering their customer systems is causing delays and may be turning off their customers.</li> <li>• Evolve topology towards target</li> </ul>
Cloud Migration	<p>Applicable to medium and larger enterprises who need continuity of user experience, evolution of infrastructure, hands-off management, and simplicity.</p>	<ul style="list-style-type: none"> <li>• Move your premise customers to the cloud, preserving customer's feature keys and dial plan</li> </ul>

### 3. ADVANCED APPLICATIONS, INTEGRATIONS, INTEROPERABILITIES

These Mitel services will make it possible to integrate the Mitel solution with service provider trunks and third-party systems and databases. They also help partners and customers develop custom applications and interfaces using Mitel Application Programming Interfaces (APIs) and Software Development Kits (SDKs).

These services are particularly valuable to partners and end customers who need to leverage specialized technical skills on how to customize the use of Mitel technology.

SERVICE OPTION	DESCRIPTION	HIGHLIGHTS
Custom Application Development	<p>Applicable to any voice or UC solution requiring application development to use Mitel API or SDK features to perform the primary functions of the application.</p> <p>Mitel perform the development or provide consulting days to partner's/customer's development teams.</p> <p>Note: Implementation Services can be added if there is a need to assist during the implementation phase</p>	<ul style="list-style-type: none"> <li>• Customize the solution to respond to a specific business need</li> </ul>
Third-Party Integration	<p>Applicable to third-party applications that provide additional specific services for end-users or administration team</p> <p>Also applicable to enterprises that migrate to Mitel technology and wish to maintain existing specific applications.</p> <p>This service typically includes a testing phase in customer premises.</p> <p>Note: Implementation Services can be added if there is a need to assist during the implementation phase</p>	<ul style="list-style-type: none"> <li>• Enhance user's experience by implementing a smooth and efficient workflow</li> </ul>
Service Provider interoperability	<p>For customers that have or plan to contract with a specific SIP trunk service provider, Mitel make interoperability test in lab environment to confirm the interoperability and identify potential feature restrictions.</p> <p>The testing contributes to smooth rollout and overall end-users' satisfaction.</p>	<ul style="list-style-type: none"> <li>• Reduce the risk of poor or inconsistent user experience when turning up new SIP trunks.</li> <li>• Validate that all functions, features and applications are working as expected</li> </ul>

## 4. STANDARD AND ADVANCED IMPLEMENTATION

Implementation services consist in designing and configuring features of Mitel platforms and applications. This covers most Unified Communication and Collaboration projects, from the simplest configurations to the most complex, multi-site environments.

These services are particularly valuable to partners who may need to leverage advanced technical skills on Mitel technology, who must implement a higher than usual volume of customers, or where the end customer request Mitel's involvement in their project. Partners can choose their Service Option on a location-by-location basis.

Implementation services are delivered in co-delivery mode together with partner. They can be delivered onsite or remotely, depending on the nature of the service and on partner's wish. They always end by a handover to the partner for further operation and maintenance. Implementation services need to be scoped during the Design stage of a project, or before.

SERVICE OPTION	DESCRIPTION	HIGHLIGHTS
Standard Configuration	<p>During implementation projects when partner's wish to complement their services, Mitel can be involved in systems and applications configuration and/or end-users training.</p> <p>The service is delivered on site or remotely.</p>	<ul style="list-style-type: none"> <li>Leverage Mitel's long experience in solutions implementation</li> <li>Train your employees for an effective and optimized use of our products</li> </ul>
Advanced Configuration	<p>During implementation projects where there are advanced Mitel solution features, use Advanced Configuration services to cover any need such as: SIP trunking, clustering, redundancy, voicemail migration, programming for contact centers, and programming of advanced UCC features such as Mobile UC, teleworking, audio and web conferencing.</p> <p>Applicable to any voice or UCC solution with advanced features.</p> <p>Depending on the complexity of the request, Mitel can set up a project team to better address and manage Mitel scope of work.</p> <p>Assumes that the remainder of the standard implementation work is performed by the partner.</p>	<ul style="list-style-type: none"> <li>Leverage Mitel Services for the challenging parts of a project while you handle the standard implementation work</li> </ul>
Implementation Technical Leader	<p>If Mitel was involved in Solution Architecture and Solution Design services and partner's requests that there be a Mitel technical leader during the Deployment stage, then Mitel can provide Implementation Technical Leader services.</p> <p>Services include taking part of project meetings, validating that the solution is built as designed, identifying and driving technical issues to resolution with the extended project team and product vendors in the Mitel solution such as VMware, and updating the design documentation as needed.</p> <p>The intensity of these services is estimated by the number of days per week and the deployment duration in weeks. A Mitel project team is set up with skills from the various areas of expertises relevant to the project.</p> <p>Applicable to any voice or UCC solution with advanced features, scale, i.e., number of users and locations, or non-standard integrations.</p>	<ul style="list-style-type: none"> <li>Simplify and de-risk complex projects by having a single technical authority who can rapidly address any technical issues or unforeseen changes needed in the design before your deployment is delayed</li> </ul>